

2010 BRINGING ADMINISTRATORS TOGETHER CONFERENCE

# Legal Issues Surrounding HR

Avoiding the Courthouse

**UIC** UNIVERSITY OF ILLINOIS  
AT CHICAGO

*Succeeding in Challenging Times*

# Workshop Presenters

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# Workshop Objectives

- To assist administrators to avoid pitfalls, to recognize "red flags" and to identify available resources.
- To proactively handle difficult HR matters and issue avoidance.

# Workshop Content

- Overview
- Case Studies
- Resources
- Questions

# Overview

- Introduction of relevant areas in HR and Legal
- Roles
- Five minutes of employment law
- Five minutes of HR policy

# Case Study Examples

- Documentation
- Offers
- Leaves
- Treatment

# Resources

- UIC office of University Counsel- (312) 996-7762
- Civil Service Employee Relations and related policy  
Taycine McInnis – HR Assistant Manager, L & ER, (312) 413-9704 [taycine@uillinois.edu](mailto:taycine@uillinois.edu)  
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- <http://www.uic.edu/depts/hr/index.shtml>

# Questions

- Related to Case Study Examples
- Ask the Experts Session