UNIVERSITY OF ILLINOIS

AT URBANA-CHAMPAIGN

2013 BUSINESS LEADERSHIP CONFERENCE

Payments to Students

March 12, 2013

Destination Success

Please …

- Turn off cell phones.

- Avoid side conversations.

- Hold questions until the end.

- Sign the attendance roster.

- Complete the evaluation at the end of the workshop.

Workshop Presenter(s)

- Name: Terry Thompson
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- Name: Sandy Ehler
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- Name: John Hockersmith
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Workshop Presenter(s)

- Name: Dan Mann
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- Name: Erin Rosenthal
  Title: Senior Student Financial Aid Administrator
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Workshop Objectives

- Understand the current processing requirements for various types of student payments.

- Learn about the new proposed DAWS application for processing student payments.

Topics

- Current process for student payments
- New process for student payments and reason for change
- Brief demo of new proposed DAWS application
- Training and implementation plans
- Q & A with panel (Financial Aid, USFSCO, UPAY, Payroll, Tax, UIF)

Current Process

- Current processing procedures are located on the OBFS website, under Payments:
  - Payments to Students
    - Scholarships and Educational Assistance Grants
    - Prizes and Awards
    - Fellowships/Traineeships
    - Stipends/Allowances/Assistantships
    - Student Reimbursements
  - There is a flowchart to Determine How to Process Payments to Students for Payroll, Scholarships, Grants, and Reimbursements (interactive flowchart/notes and pdf version).
- Use current process for Spring and Summer 2013 awards.

Proposed Changes

- Use DAWS as a single point of entry for all scholarships, grants, prizes and awards (excluding non-qualified foreign national payments).
- Ensure compliance with federal financial aid regulations.
- Allow mass entry of prizes, awards, grants and scholarships.
- Improve scholarship database management.
- Enhance new account creation.
- Enhance the needs list.
- Allow approvers to edit approved awards.

Proposed Changes

- All Prize, Award, Scholarship and Grant payments entered in DAWS will be disbursed through Banner to the student's University Account.
  - Fellowships will continue to be processed through Payroll.
  - Non-Qualified Foreign National payments will continue to be processed through Payroll.
  - Reimbursements for activities that benefit the University will continue to be processed through Payables.
- Reimbursements for activities that benefit the student will be processed through DAWS and considered a resource in the student's financial aid package and may impact other aid previously awarded to a student.

Proposed Changes

- As required by the U.S. Department of Education, the amount of any prize, award, grant or scholarship will be considered as a resource in the student's financial aid package and may impact other aid previously awarded to a student.

- Most refunds will be provided to students via ACH.

- Students must be registered for the term that the prize, award, grant or scholarship is provided in order for the funds to be disbursed through the automated process.
  - Any payment made for a term when the student is not registered will be processed for the previous term of the student's enrollment and aid for that term will be adjusted accordingly.

Proposed Change

- Additional review and approval of grants, scholarships, prizes and awards will occur in the following scenarios:
  - Payments made from a sponsored project or federal agriculture appropriation funding.
    - Disbursement will not occur until Grants and Contracts have reviewed and approved the transaction.
  - Payments made to student athletes.
    - Disbursement will not occur until the aid has been approved by DIA.
  - Payments made to students without an SSN on file.
    - Disbursement will not occur until an SSN has been provided and verified.

DAWS Demo

Workshop Summary

- The current process as detailed on the OBFS website should be followed for student payments processed through the summer term.

- The new proposed process outlined in this presentation should be available with the fall 2013 academic year.

- Additional training and implementation plans will be provided in the near future.

Questions / Concerns?