Payments to Students

March 12, 2013
Please ...

• Turn off cell phones.
• Avoid side conversations.
• Hold questions until the end.
• Sign the attendance roster.
• Complete the evaluation at the end of the workshop.
Workshop Presenter(s)

- Name: Terry Thompson  
  Title: Director of Tax  
  Contact Information: terryt@uillinois.edu

- Name: Sandy Ehler  
  Title: Executive Director of University Payables  
  Contact Information: sehler@uillinois.edu

- Name: John Hockersmith  
  Title: Associate Director of USFSCO  
  Contact Information: jhckers@uillinois.edu
Workshop Presenter(s)

• Name: Dan Mann  
  Title: Director of Student Financial Aid  
  Contact Information: danmann@illinois.edu

• Name: Erin Rosenthal  
  Title: Senior Student Financial Aid Administrator  
  Contact Information: enrosen@illinois.edu
Workshop Objectives

• Understand the current processing requirements for various types of student payments.

• Learn about the new proposed DAWS application for processing student payments.
Topics

• Current process for student payments
• New process for student payments and reason for change
• Brief demo of new proposed DAWS application
• Training and implementation plans
• Q & A with panel (Financial Aid, USFSCO, UPAY, Payroll, Tax, UIF)
Current Process

• Current processing procedures are located on the OBFS website, under Payments:
  – Payments to Students
    • Scholarships and Educational Assistance Grants
    • Prizes and Awards
    • Fellowships/Traineeships
    • Stipends/Allowances/Assistantships
    • Student Reimbursements
  – There is a flowchart to Determine How to Process Payments to Students for Payroll, Scholarships, Grants, and Reimbursements (interactive flowchart/notes and pdf version).

• Use current process for Spring and Summer 2013 awards.
Proposed Changes

• Use DAWS as a single point of entry for all scholarships, grants, prizes and awards (excluding non-qualified foreign national payments).
• Ensure compliance with federal financial aid regulations.
• Allow mass entry of prizes, awards, grants and scholarships.
• Improve scholarship database management.
• Enhance new account creation.
• Enhance the needs list.
• Allow approvers to edit approved awards.
Proposed Changes

• All Prize, Award, Scholarship and Grant payments entered in DAWS will be disbursed through Banner to the student’s University Account.
  – Fellowships will continue to be processed through Payroll.
  – Non-Qualified Foreign National payments will continue to be processed through Payroll.
  – Reimbursements for activities that benefit the University will continue to be processed through Payables.

• Reimbursements for activities that benefit the student will be processed through DAWS and considered a resource in the student’s financial aid package and may impact other aid previously awarded to a student.
Proposed Changes

• As required by the U.S. Department of Education, the amount of any prize, award, grant or scholarship will be considered as a resource in the student’s financial aid package and may impact other aid previously awarded to a student.

• Most refunds will be provided to students via ACH.

• Students must be registered for the term that the prize, award, grant or scholarship is provided in order for the funds to be disbursed through the automated process.
  – Any payment made for a term when the student is not registered will be processed for the previous term of the student’s enrollment and aid for that term will be adjusted accordingly.
Proposed Change

• Additional review and approval of grants, scholarships, prizes and awards will occur in the following scenarios:
  – Payments made from a sponsored project or federal agriculture appropriation funding.
    • Disbursement will not occur until Grants and Contracts have reviewed and approved the transaction.
  – Payments made to student athletes.
    • Disbursement will not occur until the aid has been approved by DIA.
  – Payments made to students without an SSN on file.
    • Disbursement will not occur until an SSN has been provided and verified.
DAWS Demo
Workshop Summary

• The current process as detailed on the OBFS website should be followed for student payments processed through the summer term.

• The new proposed process outlined in this presentation should be available with the fall 2013 academic year.

• Additional training and implementation plans will be provided in the near future.
Questions / Concerns?