

TIPS FOR SOURCING DIVERSE VENDORS

Office of Procurement Diversity

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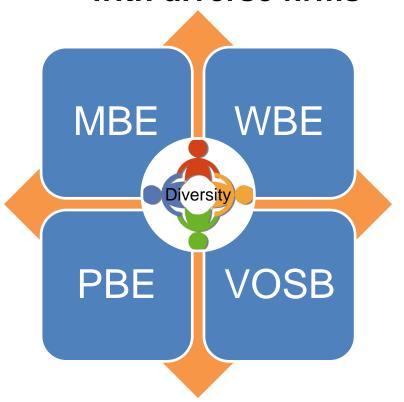
Presenter

- Dale Morrison
 - Senior Supplier Diversity Coordinator
 Office of Procurement Diversity



Mission

It is our mission to expand procurement opportunities with diverse firms





Objectives

- Search for Diverse Vendors in *iBuy* Shop at the Top.
- Search for Diverse Vendors in the *iBuy* Punchout Catalogs.
- Search for Diverse Vendors in the Business Enterprise Program (BEP) Database.
- Find training resources in the BEP Database.



Small Purchases

The Illinois Procurement Code has established small purchase limits/competitive solicitation thresholds for individual procurements of supplies, services, professional or artistic services, and procurement of construction.

Purchase Type	Small Purchase Limit / Competitive Solicitation Threshold
Supplies, Equipment or General Services (Excludes Professional & Artistic Services)	Less than or equal to \$100,000
Construction	Less than or equal to \$100,000
Professional and Artistic Services including: Law Accounting Medicine Dentistry Clinical Psychology Custom-Produced Art	Less than \$100,000



7.2.3 Purchases below the Small Purchase Limit Policy

- Units are encouraged to seek diverse vendors (minorities, females, persons with disabilities and veterans) for purchases greater than or equal to \$10,000 and under the small purchase limit by soliciting at least one quote from a Business Enterprise Program (BEP) certified diverse vendor or State Use Sheltered Workshop, when available.
- The individual submitting a purchase requisition shall document that quotes were solicited from multiple vendors, including diverse vendors and small businesses.



Tips for Sourcing Diverse Vendors

DIVERSE VENDORS IN IBUY SHOP AT THE TOP



iBuy Shop at the Top

- Search tool on the *iBuy* Homepage
- Search for Diverse Vendors like any other product

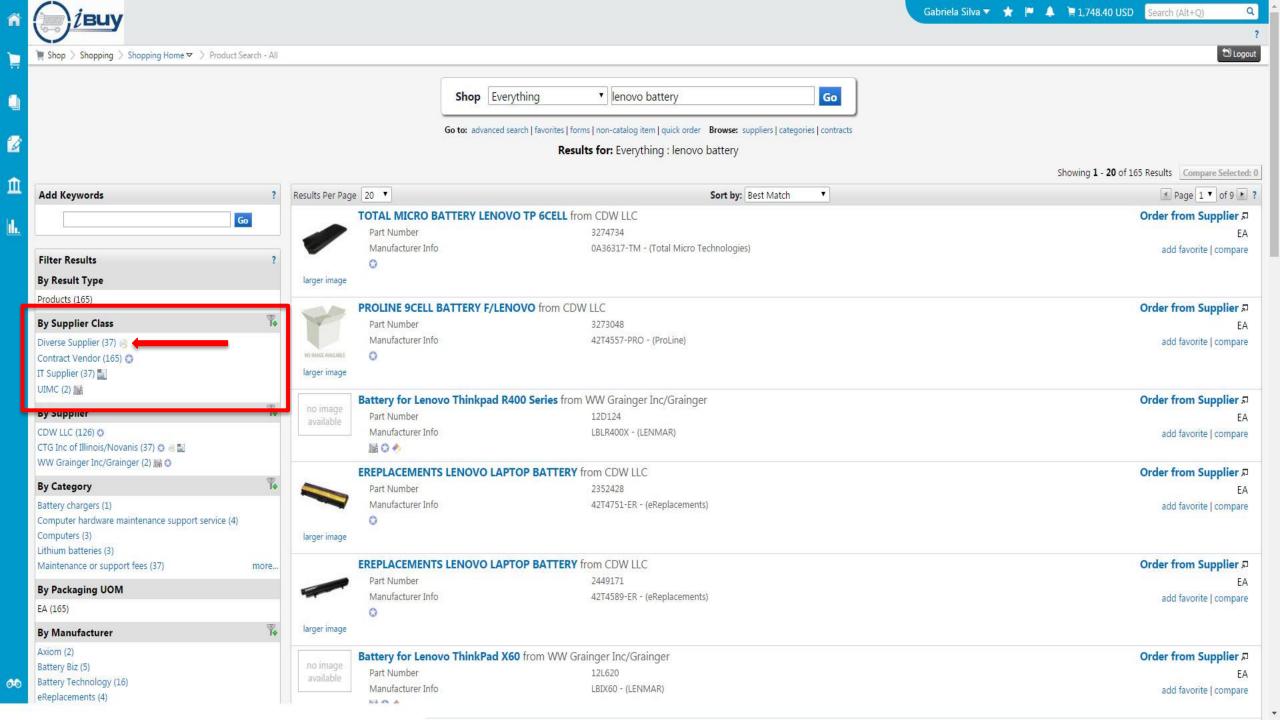


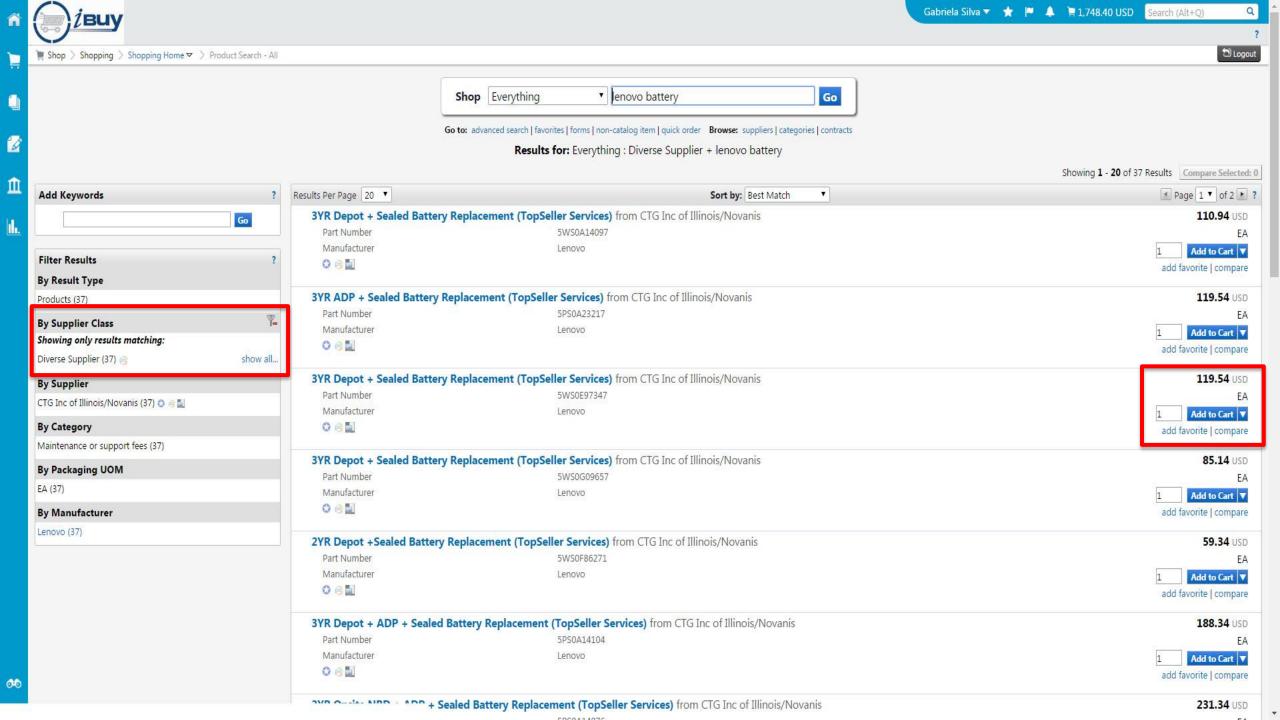


Diverse Supplier Icon

Find the Diverse Supplier icon in your search results









Tips for Sourcing Diverse Vendors

DIVERSE VENDORS IN IBUY PUNCHOUT CATALOGS



Punchout Catalogs

- Office Max
- Grainger



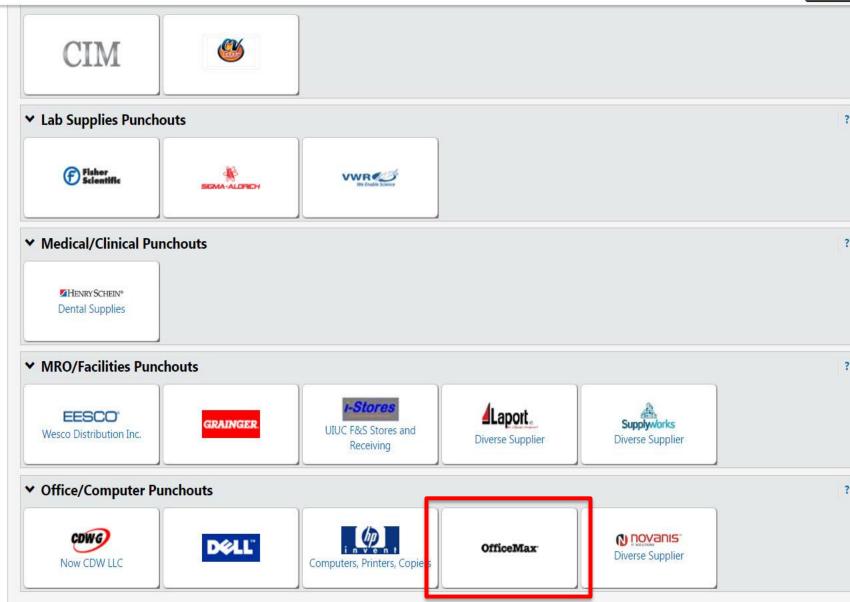
be utilized by units from any of the three University of Illinois campuses. These contracts are meant specifically for use in obtaining temporary information technology personnel and consulting services for a variety of IT applications, systems and services (from one or more of 10 categories of services). Log in to iBuy (www.iBuy.uillinois.edu) and place your order through IT Consulting Services located under University Forms.

For questions regarding this or other contracts, please contact Karen Mueller at kmuellr@uillinois.edu or at 217-300-3874.

April 25, 2016 - New Janitorial Supplier -New Supplier for janitorial products Interline Brands d/b/a SupplyWorks has been added as a punch-out catalog for janitorial products. Please look for them under MRO/Facilities Punch-outs.

March 28, 2016 - The Strategic Procurement Office has negotiated free shipping with Sigma Aldrich starting April 1, 2016. Sigma Aldrich offers a full line of Life Science Products and Equipment through a variety of manufacturers at competitive pricing and premier service. Log in to iBuy (www.iBuy.uillinois.edu) and place your order through the Sigma Aldrich punch-out catalog.

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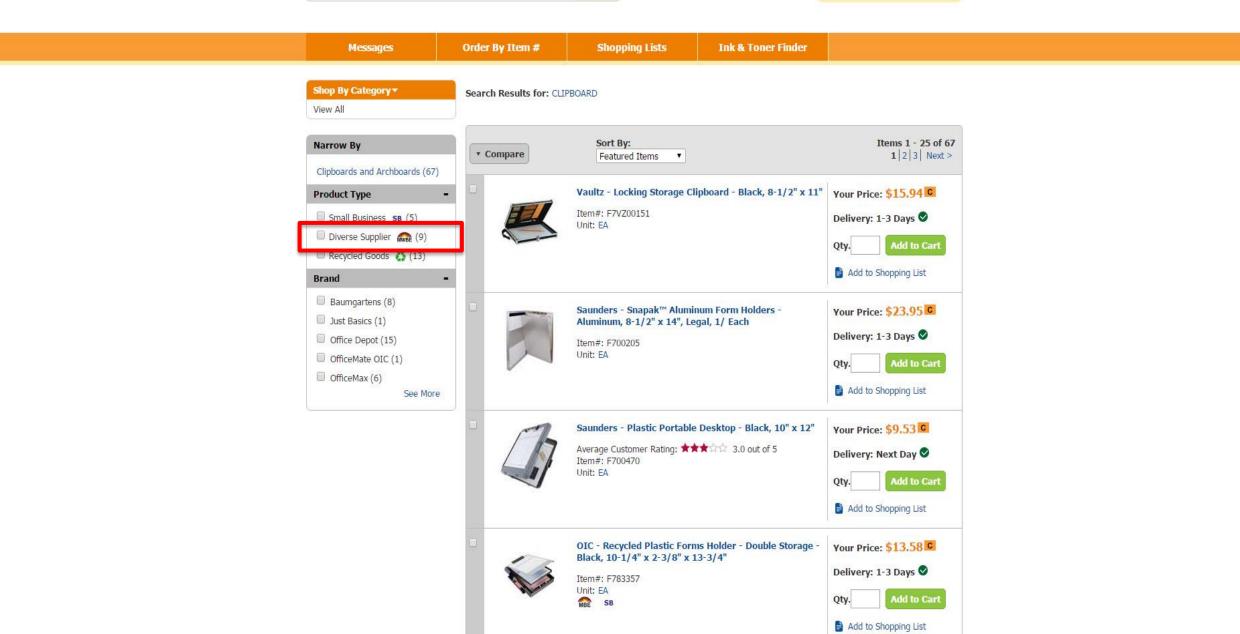


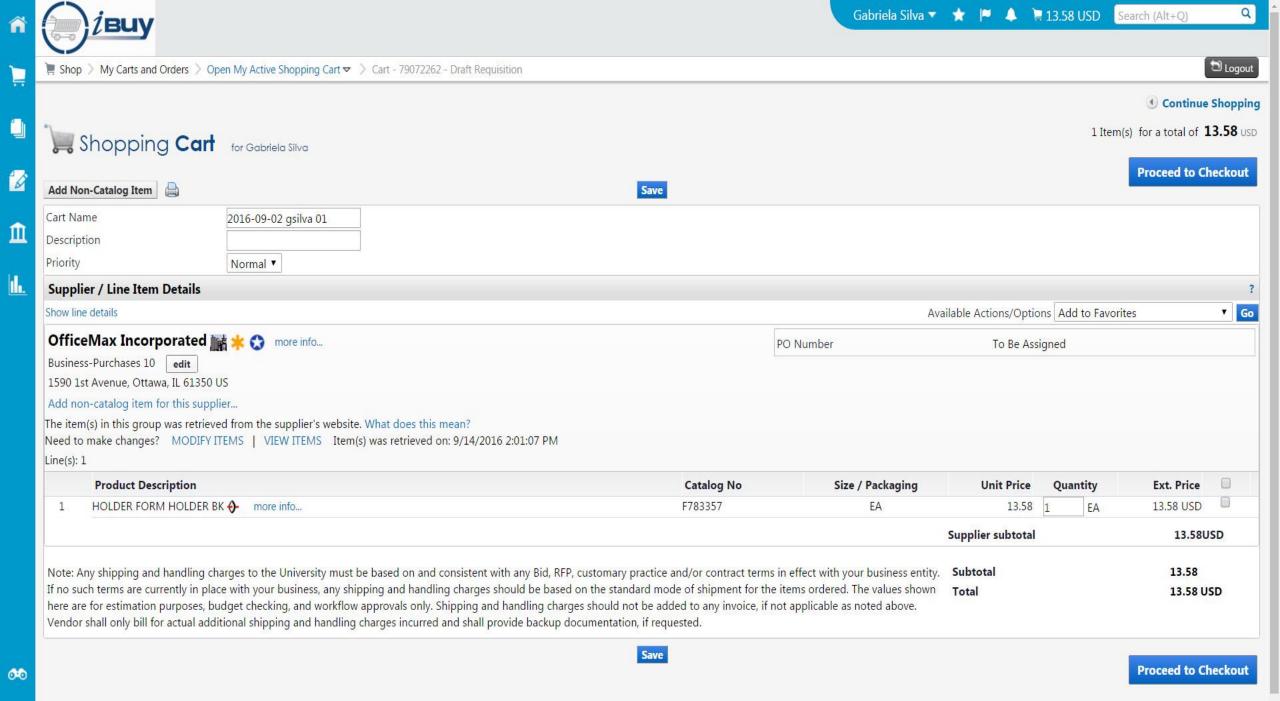
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OfficeMax^{*}









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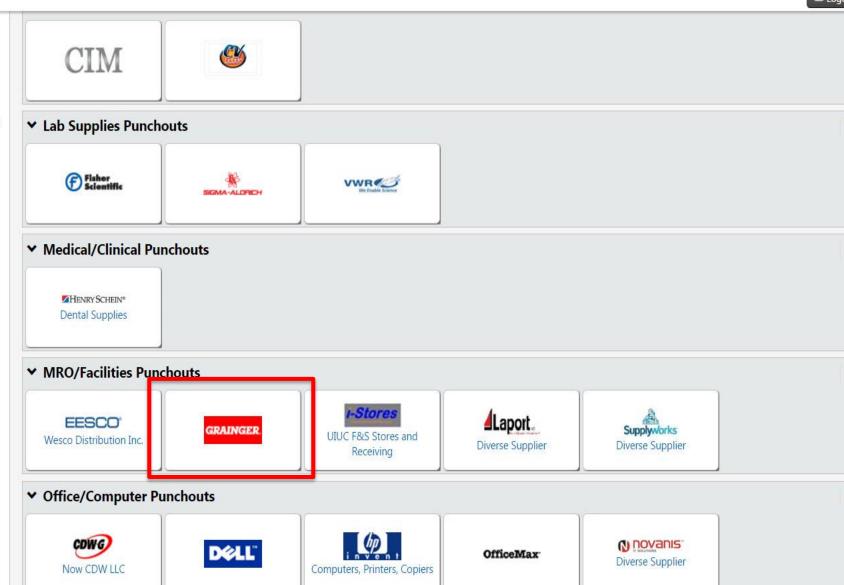
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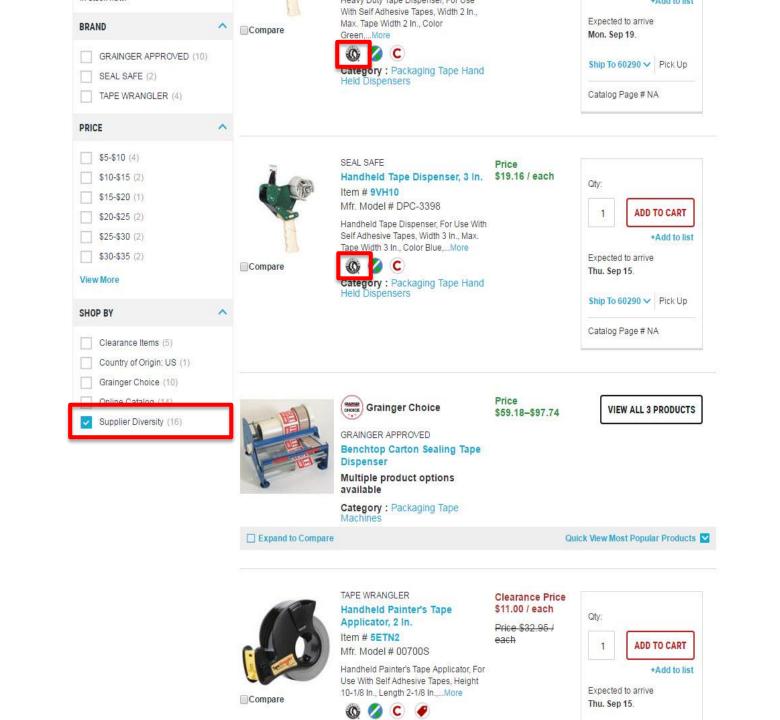
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February 25, 2016 - CTG/Novanis has new added





Tips for Sourcing Diverse Vendors

BUSINESS ENTERPRISE PROGRAM (BEP) DATABASE

University of Illinois

Office of Business and Financial Services

Search

- OBFS, Treasury and UOCPRES Websites
- OBFS Policy Manual
- OBFS News Center







Supplier Diversity

OBFS Home » Supplier Diversity

Supplier Diversity

Doing Business with UI

About Us

Definitions

Good Faith Efforts

Capital Programs

Procurement Opportunities

Events & Workshops

Reporting Requirements

Links & Resources

FAQs

Who To Ask

Supplier Diversity

Office of Procurement Diversity

The Supplier Diversity Program, formerly known as the Minority and Female Business Enterprise Supplier Diversity Program (MAFBE) is overseen by the Office of Procurement Diversity.

The University is committed to vendor diversification by ensuring that diverse businesses (see definition) are included in the University procurement process. The Supplier Diversity Program provides access to procurement opportunities by creating an equitable and competitive business environment through encouraging campus departments to proactively consider qualified certified businesses owned by minorities, females and persons with disabilities for their contracting needs.

The State of Illinois declares that it is the public policy of the State to promote and encourage the continuing economic development of minority, female and persons with disabilities owned businesses and are provided the opportunity to participate in the State's procurement process as both prime and subcontractors.

The Business Enterprise for Minorities, Females, and Persons with Disabilities Act, "BEP ACT", (30 ILCS 575/) establishes that "not less than 20% of the total dollar amount of State contracts, as defined by the Secretary of the Council and approved by the Council, shall be established as a goal to be awarded to businesses owned by minorities, females, and persons with disabilities."

Through the Veterans Business Program (VBP), (30 ILCS 500/45-57) state agencies and universities are encouraged to spend not less than 3% of the total dollar amount of State contracts with VOSBs and SDVOSBs.

What is a Diverse Business?

At least 51% owned and controlled/operated by a U.S. Citizen and one of the following categories or ethnicities:

- African American
- Asian American
- Hispanic
- Native American
- · Person with a disability
- Female
- Service Disabled Veteran*

*Must be Illinois resident and with home office in Illinois.

Helpful Links

- · Search Diverse Vendors
- State of Illinois, Sell 2 Illinois (CMS)
- Illinois Procurement Bulletin Public Institutions of Higher Education
- · University Office of Capital Programs & Real Estate Services
- · Illinois Procurement Gateway



Current Announcements

There are no items to be displayed.

Sign up for e-mail updates!

https://www.facebook.com/OBFSNews





BEP Certification Portal

Portal Sign-In

BEP and/or VBP Certification

PPORTUNITIES. illinois.gov

Search or join our database of registered and/or certified vendors

BEP and/or VBP Certification Directory

Apply for BEP and/or VBP Certification

State Use - Sheltered Workshop Certification

SWS Certification Directory

Apply for SWS Certification

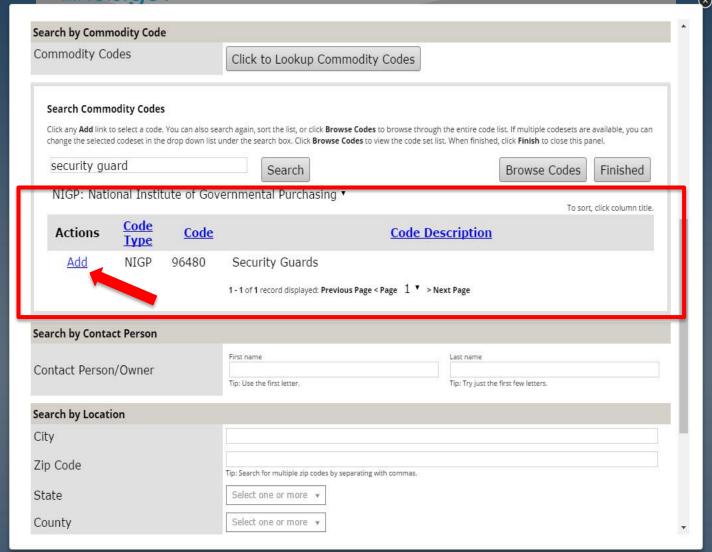
Search the IPG Vendor Directory

Illinois Procurement Gateway (IPG) Registered Vendor Directory

System Training

Learn how to fully utilize our system with a live

See Online Training Times



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Show directory information and instructions

			2110W directo	Ty information and instructions
Search Parameters			Edit Parameters	Clear Parameters
Certifications	Perso Service Shelte Vetera Wome	ity Business Enterprise (MBE ns with Disability Business E ce Disabled Veteran Owned S cred Workshop (SWS) an Owned Small Business (Ve en Business Enterprise (WBE en/Minority Business Enterpr	nterprise (PBE) Small Business (SDVOS OSB))	SB)
Commodity Codes	NIGP	96480: Security Guards		
Sea	arch Again	Download Search Results: t	to Excel to CSV	Commodity Codes in downloa
Search Results		c	3 firms with 3	certifications found
Vendor		Lo	cation	Certification
A-1 Private Investigations, LLC	2	Cla	ayton, MO	MBE
E.G. Security Services Inc.		Ch	icago, IL	MBE
Halo Security Group, LLC		Ch	icago, IL	MBE

Apply for SWS Certification

(X)

Business Description	Security guards Tip: Try just a few letters of a keyword.		
Search by Commodity Code			
Commodity Codes	Click to Lookup Commodity Co	des	
Search by Contact Person			
Contact Person/Owner	First name	Last name	
	Tip: Use the first letter.	Tip: Try just the first few letters.	
Search by Location			
City			
Zip Code	Tip: Search for multiple zip codes by separating with co	mmas.	
State	Select one or more ▼		
County	Select one or more ▼		
Search by Reference			
Ethnicity	Select one or more ▼		- 1
Gender	Select one or more 🔻		
Region	Select one or more ▼		
Reciprocal Certification Agen	Cy Select one or more ▼		
	Search Download Entire Directory	to Excel to CSV	vnload



BEP Certification Portal Training

- Introduction to the System
- Online Certification Application
- Contract Compliance Reporting
- Vendor Registration & Questionnaire

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Event			
Event	Introduction to the System	m - Vendor training	
Status	No space reserved yet.	No space reserved yet.	
Event Date	10/3/2016		
Event Times	Start: 11:00 am Eastern 10:00 am Central 9:00 am Mountain 8:00 am Pacific	End: 12:00 pm Eastern 11:00 am Central 10:00 am Mountain 9:00 am Pacific	
Attendance Limit	102 space(s) left - RSVP nov	<u>N</u> .	
RSVP Required?		Yes - RSVP is required to attend. Cutoff date is 10/3/2016. Additional information will be provided after you RSVP.	
automatically cancelled wit	anout noute.		
First Name Last *			
987			
Organization *			
Organization * Email *			
First Name, Last * Organization * Email * Phone *	RSVP for Event Return to	o List	
Organization * Email * Phone *		o List	
Organization * Email *		o List	



Diverse Firm Search Tutorial

https://youtu.be/j-oVBBoqjUs



Office of Procurement Diversity

- Sharla Roberts, Director of Procurement Diversity (312) 413-2274
 <u>sharlar@uillinois.edu</u>
- Dale Morrison, Senior Supplier Diversity Coordinator (312) 996-2838
 dmorris@uillinois.edu

https://www.obfs.uillinois.edu/supplier-diversity/who-to-ask/



Tips for Sourcing Diverse Vendors

THANK YOU & QUESTIONS